



# School Call

**October 30, 2024**

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Directors for School Operations*



TEXAS DEPARTMENT OF AGRICULTURE  
**COMMISSIONER SID MILLER**

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Food and Nutrition Division  
Nutrition Assistance Programs



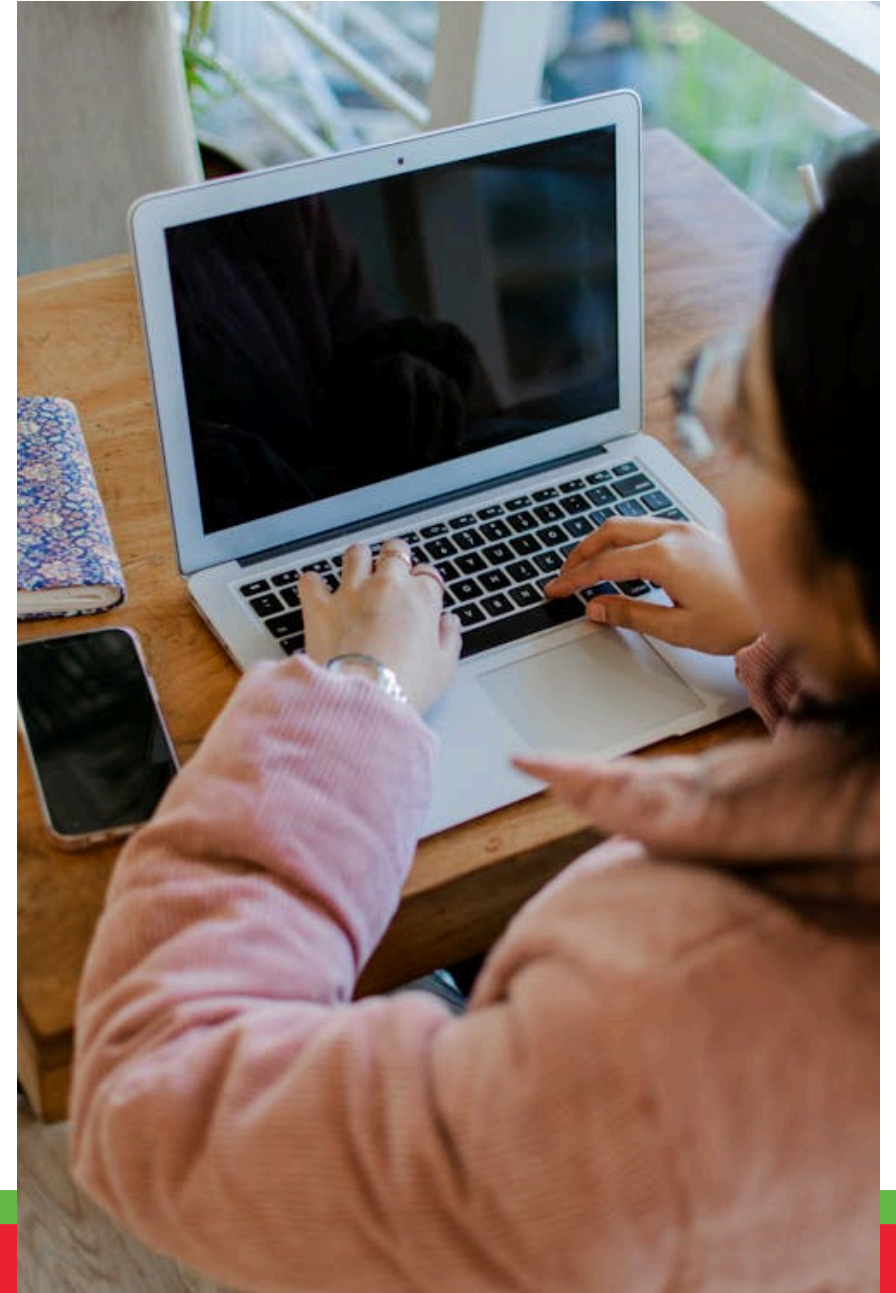
Updated 10/30/2024  
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# Agenda



Attachment B Uploads  
Mathematica Survey  
TEA Income Eligibility  
Verification Extension  
Verification Report  
Common Findings

# Attachment B Upload



# Attachment B Upload

**Opens: July 1, 2024**

**Closes: October 31, 2024**

**Submit:**

- *School Meal Application*
- *Application Instructions*
- *Eligibility template letters*

## **Who must complete the Attachment B Upload:**

- SFAs operating Standard Counting and Claiming (free, reduced, paid) at some or all schools.
- SFAs operating Universal Free at some or all schools.
- SFAs operating Provision 2 in the base year or CEP at some of their schools, but not all schools.
- RCCIs with day students.

**134 Outstanding**

# Mathematica Survey



# Mathematica Survey



USDA has sent out the 2024-2025 National School Foods Study being conducted by Mathematica. USDA has clarified that participation is required under Section 28 of the Richard B. Russell National School Lunch Act.

There may be special circumstances for some SFAs that impede ability to participate. In that case, please let USDA know, and USDA will determine whether to waive the SFA from the study.

# **TEA Income Eligibility Verification Extension**



# TEA Income Eligibility Verification

For the 2024-25 school year, the Texas Education Agency (TEA) is allowing schools to update their students' Economically Disadvantaged indicator until the PEIMS Fall Resubmission window closes on January 16, 2025. This means that school systems can continue to gather income verification for students after the 2024-25 Fall Snapshot date, October 25, 2024, however the verification must provide proof that the student met the criteria for Economically Disadvantaged status as of October 25, 2024. TEA is providing this extension due to the changes to the Medicaid participant list and its impact on Direct Certification.

**This TEA update does not impact the verification timeline for the Child Nutrition Programs.**





# Verification Report



# 2024-2025 Verification Reporting Dates

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<b>October 1, 2024</b>	<b>Count of approved meal applications on file.</b> <b>Direct Verification (DV) module in TX-ELMS opens.</b>
<b>October 31, 2024</b>	<b>Count of students for the annual Verification Report</b>
<b>November 1, 2024</b>	<b>Verification Report opens –</b> <b><a href="https://form.jotform.com/241276986330159">https://form.jotform.com/241276986330159</a></b> <b>CEs with no applications can begin submitting the Verification Report</b>
<b>November 15, 2024</b>	<b>Federal Deadline – Verification process completed</b> <b>CEs with applications can begin submission of Verification Report</b>
<b>November 26, 2024</b>	<b>CE Submission of the Verification Report is due in JotForm</b>

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**Link to SY 2024-2025 Verification Report JotForm will be in TX-UNPS  
Applications>Download Forms>SNP 123**



# Common Findings



# 2024-2025 Common Findings

Finding Question	Area	Question
126	100 - Certification and Benefit Issuance	Were all selected applications correctly approved?
410	400 - Meal Components & Quantities	a. Do planned menu quantities meet meal pattern requirements for the review period?
1005	1000 - Local School Wellness Policy	Provide a copy of the most recent assessment on the implementation of the local school wellness policy.
102	100 - General Procurement Procedures	Does the SFA/LEA's have documented Procurement Procedures? [2 CFR 200.318(a)]
1003	1000 - Micro Purchases	Did the SFA spread purchases equitably among all qualified sources? [2 CFR 200.320(a)]
2003	2000 - Small Purchases	Were price or rate quotations obtained from an adequate number (2 or more) of qualified sources? [2 CFR Part 200.320(b)/7 CFR 3016.36(d)(1)]
3104	3100 - Formal Contracts	Was cost/price analysis conducted to estimate the cost of goods or services prior to soliciting? [2 CFR 200.323/7 CFR 3016.36(f)]
4000	4000 - FSMC	Compliance with the 21-day menu
4001	4000 - FSMC	Were any material changes made to the contract that should have resulted in a rebidding of the contract? [NOTE: This includes changes in scope such as added programs, investments, adjustments not approved by the State agency.]
4004	4000 - FSMC	For all formal (IFB & RFP contracts): Did the SFA establish an advisory board composed of parents, teachers, and students to assist in menu planning? [7 CFR 210.16(a)(8)]
4005	4000 - FSMC	For all formal (IFB & RFP contracts): Did the SFA monitor the FSMC through periodic on-site monitoring? [7 CFR 210.16(a)(3)]
4008	4000 - FSMC	For all contracts, review three FSMC invoices to ensure the SFA is paying the FSMC as contracted. Is the SFA compliant with the contract payments using the nonprofit food service account?



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 1400 Independence Avenue, SW  
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2. **fax:**  
 (833) 256-1665 or (202) 690-7442; or
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